

AGENDA

Meeting: Westbury Area Board
Place: Leighton Recreation Centre, Wellhead Lane, Westbury BA13 3PT
Date: Thursday 23 March 2023
Time: 7.00 pm

Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer 01225 718656, benjamin.fielding@wiltshire.gov.uk, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Suzanne Wickham, Ethandune
Cllr Matthew Dean, Westbury West (Chairman)
Cllr Carole King, Westbury North
Cllr Gordon King (Vice-Chairman)

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The full constitution can be found at [this link](#).

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Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00pm
<p>2. Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>3. Minutes (<i>Pages 1 - 12</i>)</p> <p>To confirm the minutes of the meeting held on 24 November 2022.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 13 - 20</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> • King Charles III Coronation - Community Celebrations • Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project Background Briefing • Family Help Hubs • 4Youth Southwest Westbury Trustee 	7.05pm
<p>6. Area Board Priorities Update</p> <p>To receive updates from Lead Councillors for the local Area Board priorities.</p> <ul style="list-style-type: none"> • Combatting Social Isolation and Loneliness (encompassing the previous priority from 2021/22 of Digital Inclusion) (Cllr Gordon King) • Wellbeing for Young People and Positive Activities (Cllr Carole King) • Local Environmental Action (Cllr Suzanne Wickham) • Child Poverty (Cllr Matt Dean) 	
<p>7. Partner and Community Updates (<i>Pages 21 - 34</i>)</p> <p>To receive any updates from partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • BSW Together (Integrated Care System) • Healthwatch Wiltshire • Community First • Town and Parish Councils Nominated Representatives 	7.25pm

8.	<p>Proposal of Emergency Contact Hubs and their purpose - Helping Resilience in the Community (<i>Pages 35 - 44</i>)</p> <p>To receive a presentation on the proposal of Emergency Contact Hubs and their purpose.</p>	7.45pm
9.	<p>Fostering in Wiltshire</p> <p>To receive a presentation about fostering in Wiltshire.</p>	8.05pm
10.	<p>Local Highways and Footway Improvement Group (LHFIG) (<i>Pages 45 - 74</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 24 February 2023 Westbury Local Highways and Footway Improvement Group (LHFIG) meeting outlined in the report.</p>	8.15pm
11.	<p>Community Area Grants (<i>Pages 75 - 78</i>)</p> <p>To consider the following applications for funding:</p> <p><u>Area Board Initiatives:</u></p> <ul style="list-style-type: none"> • Westbury Area Board - £1,350 towards Westbury Community Area Health and Wellbeing Day. • Westbury Area Board - £1,312.50 towards Youth Pop Up Event Westbury. <p><u>Community Area Grants:</u></p> <ul style="list-style-type: none"> • The Laverton Institute Trust - £5,000 towards The Laverton New Audio System. • Westbury and District Cricket Club - £3,426 towards Cricket Ground Improvements. • Bratton Institute Management Committee - £5,000 towards Institute roof repair refurbishment insulation and retille. <p><u>Youth Grants:</u></p> <ul style="list-style-type: none"> • Westbury Town Council - £1,000 towards Soapbox Derby Workshops. • Westbury Parochial Church Council All Saints Church - £697.50 towards Drop in Youth Café. <p><u>Older and Vulnerable Adults Funding:</u></p> <ul style="list-style-type: none"> • Crosspoint Westbury - £5,000 towards Counselling to improve mental health and resilience. • Westbury Marketplace Events CIC - £2,350 towards Westbury Community Tea Dance and Celebration. 	8.20pm

12. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13. **Close**

The next meeting of the Westbury Area Board will take place on 19 July 2023.

9.00pm

MINUTES

Meeting: Westbury Area Board
Place: The Laverton, Bratton Rd, Westbury, BA13 3EN
Date: 24 November 2022
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to: Ben Fielding, Senior Democratic Services Officer, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Suzanne Wickham, Ethandune
Cllr Matthew Dean, Westbury West (Chairman)
Cllr Carole King, Westbury North
Cllr Gordon King, Westbury East (Vice-Chairman)

In Attendance:

Cllr Jon Hubbard, Melksham South (Attending on behalf of 4Youth Southwest)

Wiltshire Council Officers

Graeme Morrison, Strategic Engagement Partnerships Manager
Karlene Jammeh, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer
Simon Thomas, FACT Partnership Lead
David Redfern, Assistant Director of Leisure, Culture & Communities
Amy Smith, Shared Lives Team Manager

Partners and Parishes

Sheila Kimmins, Mayor of Westbury
John Pollard, Chair of Edington Parish Council
Sergeant Louise Oakley, Wiltshire Police

Total in attendance: 20

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Nic Courtice (Station Manager, Dorset & Wiltshire Fire and Rescue Service).</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 27 September 2022 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 27 September 2022.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable pecuniary interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • Wiltshire Council Climate Strategy Delivery Plans The Chairman noted that attached to the agenda pack was a briefing note, which set out details of the new delivery plans to support the Council's adopted Climate Strategy. • Voluntary Community and Social Enterprise (VCSE) Alliance (BSW Integrated Care Board) Update It was noted that within the agenda pack was an update from the Voluntary Community and Social Enterprise (VCSE) Alliance (BSW Integrated Care Board). The updated provided an overview of the role of the VCSE leadership alliance as well as noting the progress which had been made so far within the voluntary sector over the past 18 months. • Update from Community First The Chairman drew reference to an update included within the agenda pack from Community First. The update covered their recent AGM and Awards celebration, which took place on 12 October 2022 as well as a volunteer recruitment campaign and current vacancies that they were looking to recruit to.

	<ul style="list-style-type: none"> • Wiltshire Council Grants for Electric Vehicle Chargers The Chairman drew attention to the agenda pack which included a briefing note that acted as a follow up to the well-attended EV Charging Infrastructure for Town & Parish Councils Webinar that took place on 14 of September 2022. Included within the briefing note was links and materials which would allow interested parties to progress their intentions to have EV Chargers in their communities. • Local Successes Westbury Area Board would like to congratulate the following individuals and groups for their respective achievements: <ul style="list-style-type: none"> • Matravers School recently ran a Scarecrow Trail from 22 to 30 October to raise funds for their Little Shop of Horrors production. Westbury Area Board drew attention to the following local event which had started to take place: <ul style="list-style-type: none"> • Carpet Bowls recently started to take place in Edington Parish Hall, with all ages and abilities welcome. Further information could be found on the following website: https://edingtonwiltshire.org.uk/.
6.	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received the following updates from Lead Councillors on the local Area Board Priorities:</p> <p>Combatting Social Isolation and Loneliness (encompassing the previous priority from 2021/22 of Digital Inclusion) (Cllr Gordon King)</p> <ul style="list-style-type: none"> • Cllr Gordon King outlined that a Digital Inclusion project had started a few years ago with the help of Strategic Engagement Partnerships Officer, Graeme Morrison. • The project has the aim of looking to tackle isolation and loneliness by getting people better engaged with their local communities by being able to contact their families, have video calls as well as online shopping and appointments. • The project has provided refurbished laptops and iPads from the Wiltshire Digital Drive, as well as digital training packages provided by Ability Net. • There is an aim for the project to help between 8 and 10 people a year and is now in its third tranche. <p>Wellbeing for Young People and Positive Activities (Cllr Carole King)</p> <ul style="list-style-type: none"> • It was stated that in the past there had been a strategic group consisting of multiple organisations for young people, however this had ceased. Cllr Carole King stated that there was a priority to restart this group with the hope that the first meeting would be before Christmas. It was suggested that this meeting be hosted at Leigh Park Community Centre. • The Youth Club, which meets regularly at the Hub has been going very

strong and Cllr Carole King had visited them 4 times this year, including a summer BBQ for fundraising. Other examples of their work included the mural in Grassacres Park and a very successful Halloween event.

- 4Youth have become very established in the town through their work and events and have become trusted by the children.

Local Environmental Action (Cllr Suzanne Wickham)

- Cllr Wickham stated that work is being done to improve the foot and cycle paths from the villages to Westbury Station, following conversations with residents who wanted to be able to cycle this journey but could not as the paths were not as good as they should be.
- Cllr Wickham had met with Westbury Town Council with a view to improving signposting within the town.
- A meeting is set to take place on Wednesday 25 January 2023, with a start time of 7pm at The Laverton with Mr Nigel Linge MBE, who has experience with clearing up footpaths. Town and Parish representatives are expected to be in attendance.
- Regarding the Pollinator Corridor, all Parish Councils from Edington to Dilton Marsh have got involved and the project is well underway, with areas identified and set aside to be wildflower meadows.
- Work has been done with the Wiltshire Wildlife Trust, who have produced a comprehensive report which details to volunteers how land should be prepared, seeded, and then later cared for.

Child Poverty (Cllr Matt Dean)

- Westbury Foodbank has applied for £2,500 of funding from the central government household support grant.
- In January, Wiltshire College is set to run some courses at the Community Centre in Oldfield Park. The courses are set to include finances, basic English and Mathematics, employability, customer services and employability skills. Anyone would be welcome to attend them.
- In the last year Matravers School have launched a breakfast club and are hoping to extend this offer to include all members of the school, with the Area Board hoping to be able to provide support should they need grant funding.
- The Area Board has also approached Westbury Junior School to discuss the potential of setting up a breakfast club.
- A lot of work has been conducted around the Cost of Living crisis, with Graeme Morrison (Strategic Engagement Partnerships Manager) set to brief the Area Board later within the agenda.
- The Area Board has been working with Westbury Town Council to enable some young people as part of the FUEL programme to take part in the Westbury Soapbox Derby Race.
- The Area Board has continued to support 4Youth and Westbury Youth

	Club with grant funding, which can be seen in previous minutes.
7.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police The Area Board received a verbal update from Sergeant Louise Oakley which included the following points: <ul style="list-style-type: none"> • Structural change had taken place in the Westbury area team, with Inspector Al Lumley having been promoted to the role of Chief Inspector. Sergeant Kevin Harmsworth would be the new Inspector from January in the new year. <p>Sergeant Oakley provided an update of the local priorities for Westbury:</p> <ul style="list-style-type: none"> • Anti-social behaviour, E-scooters and Youth Crime – There has been reports of general antisocial behaviour, public order offences, theft and damage. PC Mike Obern has been working hard with response teams to deal with youths robustly. • Westbury Police Station – Towards the end of September someone had moved into the back of Westbury Station with their caravans, which had attracted some trouble. The Police gave a formal notice in October with court proceedings and eviction in hand. • Speed Enforcement – A large proportion of speeders have been from the local area with it also noted that the Police are reliant on Community Speed watch teams for data. • PEEL Inspection Progress – Progress has been made in improving the areas which had been identified as most critical, with changes to team structures having been made to ensure of a more consistent service. <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> • An observation was made that trouble in the centre of Westbury had recently increased over weeks with a huge increase in young people attempting to purchase alcohol from public houses as well as hanging around the town centre and Library. Work is being conducted to put up signage and extend CCTV. • It was welcome that the Police were set to conduct some test purchasing in local shops. • A comment was made that it seems as though work is being conducted to tackle the symptoms of youth crime rather than the causes. It was suggested that it is often difficult from a Police perspective as the crimes being committed are often not serious enough for arrests and court proceedings to take place. • Jon Hubbard spoke on behalf of 4Youth and stated that they are looking

	<p>to do a pop-up café on a Friday night in the new year as currently it seems as though there isn't a place for young people to go. It was suggested that such an approach could have success as the 4Youth workers would have a different presence to that of the Police. It was suggested that if residents were aware of a youth gathering that they could email: hello@4youth.org.uk and then the mobile team could pay a visit with the Police also welcome to attend.</p> <ul style="list-style-type: none"> • A plea was made the Police make the town centre a focus. <p>• Dorset & Wiltshire Fire and Rescue Service The Area Board noted a written update attached to the agenda supplement.</p> <p>• BSW Together (Integrated Care System) The Area Board noted a written update attached to the agenda.</p> <p>• Healthwatch Wiltshire The Area Board noted a written update attached to the agenda.</p> <p>• Town and Parish Councils The Area Board received an update from Sheila Kimmins on behalf of Westbury Town Council. The update covered the following points:</p> <ul style="list-style-type: none"> • Remembrance Sunday was very well attended and went very well. • The Planning Inspector for the Government had been in Westbury regarding the planning application for the incinerator with it hoped that it would be soon known whether the application would be approved or not. • It was noted that Westbury Town Council now owns Vivash Park. • Regarding Christmas, the Town Council are holding a Christmas Card competition with the Christmas lights set to be turned on in the Market Place on 3 December. <p>The Area Board received an update from John Pollard on behalf of Edington Parish Council. The update covered the following points:</p> <ul style="list-style-type: none"> • The first Carpet Bowls session recently took place, which had been funded by the Area Board, with future sessions likely to take place. • Edington Church has functioned as a warm space with other events in the village advertised including a curry and quiz evening on a Saturday.
8.	<p><u>Shared Lives Presentation</u></p> <p>The Area Board received a presentation from Amy Smith (Shared Lives Manager) about Shared Lives. The presentation covered the following points:</p> <ul style="list-style-type: none"> • It was outlined that the purpose of the Shared Lives Service is to help people to live as part of a family, within a carer's home, where they would receive the support or care that they need. • The service places adults who have mental health needs or learning

disabilities, physical impairments, or are elderly, or those who, for a variety of reasons, cannot manage to live independently without support.

- It was outlined that the scheme has been in situ in Wiltshire for over 40 years, providing both short-term respite and long-term placements for individuals.
- An example of positive customer feedback was provided, featuring a lady who had been supported for 25 years.
- The criteria of becoming a Shared Lives Carer were outlined, with the main points being carers need to be over 18, have a spare room with no qualifications needed with carers also able to combine the role with other work commitments.
- It was outlined that there are three bands of payment depending on the need of the customers which would be provided following an approval process.
- The presentation included the following [Video and news article from ITV West Country](#), which demonstrated the positive work of the Shared Lives Service.
- The following email address: sharedlives@wiltshire.gov.uk and phone number: 01380 826451 was provided for anyone who might be interested in the scheme. A poster for the Shared Lives Service had also been included in the agenda.
- Amy Smith extended an invite to members of the Area Board to attend their Christmas event on 16 December 2022 and that also there would be a Shared Lives event in the new year.

Following the presentation there was time for the following questions and points to be raised:

- It was clarified that caseloads are generally allocated to a team member who covers that geographical area. However, usually the whole team tends to make contributions to each individual case.
- It was clarified that currently the team has one vacancy (long-term), after which the team would not be able to take any more referrals, which is why the service is very keen to recruit more carers.
- It was outlined that last year the scheme had 48 carers supporting 53 residents, with the maximum allocation to each carer being 3 residents. Last year between 30-40 referrals were placed a month, with an average of 85% of these accepted. It was also stated how cost effective the service is for the Council.
- It was stated that it has been difficult to find a home for some of the residents due to a lack of awareness for the scheme. It was therefore suggested that the Area Board promote and make people aware of the Shared Lives Service.
- It was questioned whether the service included those with mental health needs, to which it was clarified that many referrals do come from the mental health team and that paper referral forms can also be sent out to residents.

9.

Cost of Living Crisis

The Chairman drew attention to a briefing note included in the agenda pack from the Engagement and Partnerships Team from Wiltshire Council, which outlined the role of Area Boards and examples of how they can support the cost of living in Wiltshire.

In addition, the Area Board received a verbal presentation from Graeme Morrison (Strategic Partnerships Engagement Manager) which provided details from the most recent meeting of the Health and Wellbeing Group. The presentation covered the following points:

Warm Spaces

- Warm Spaces have been organised, including Westbury Library, The Laverton, Leigh Park Community Centre, Westbury Community Project and White Horse Day Centre.
- These are a warm and welcoming space with no criteria for entry. An [Interactive Community Directory](#) has been created, which shows what is available to residents in their local community.
- The Area Board and Health and Wellbeing Group has been working to co-ordinate the warm spaces to ensure that the days and times of their use is spread out.
- The Area Board has ringfenced some of its funding for warm space initiatives which would be available through applications.
- The following [Survey](#) enables local organisations to share details of a warm space that they have set up.
- Grants are also available to help fund the heating of warm spaces through the Area Board.

Household Support Fund

- It was outlined that £2,500 had been made available through the central Government Household Support Fund. Applications recently closed and Westbury Area Network had applied for the full amount. These funds would be to be spent on food within the foodbank.

Warm Packages

- Free warm packages are being provided by Westbury Library and Westbury Area Network (subject to a later successful grant application).
- The warm packages include blankets, draught excluders, hot water bottles and much more.

Additional Information

- Advice is available on energy use as well as benefits and budgeting advice from Cross Point.
- School uniform swaps are available at the Westbury Community Project.
- Graeme Morrison (Strategic Engagement Partnerships Manager) provided his email address should anyone want to get in touch for further information or ideas: graeme.morrison@wiltshire.gov.uk

	<p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> • It was clarified that warm spaces would be advertised through the Interactive Community Directory, with Graeme Morrison also set to speak to Whitehorse News and the Library to promote to those unable to access the online map. • The Chairman offered to ask the Town Council and Parishes to put the link to the interactive map on their websites. • Sarah Cardy (Chief Executive of Age UK Wiltshire) stated that the organisation had been conducting home visits to increase income through potentially unclaimed pension credit. Work had also been conducted with local communities and the Town Council to make sure those eligible for grants receive them, to assist with fuel costs. The following advice line number was provided: 08081962424 and website: www.ageuk.org.uk/wiltshire.
10.	<p><u>FACT Pilot</u></p> <p>The Area Board received a presentation from Simon Thomas (FACT Partnership Lead) about the FACT Pilot. The presentation covered the following points:</p> <ul style="list-style-type: none"> • It was outlined that the project was on behalf of the Wiltshire Families and Children’s Transformation (FACT) Partnership and that Wiltshire Council was a key supporter. • The project has the aim of being inclusive to bring together shareholders to maximise the value and benefits to the system of support offered to families and children. • The current situation for the FACT Partnership was outlined, with the key areas of demand that collectively concerned the partners as well as practice and system issues identified. Further examples of these issues were provided in the form of feedback that had been collected from families. • It was highlighted that Wiltshire’s multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention. The importance of working together to prevent needs from arising in the first place was stressed as well as building resilience through available resources. • It was outlined that across Wiltshire the project would deliver a clear unifying brand for Family Help, an online database of services and community resources via the Wiltshire Together platform, a co-ordinated whole system workforce development offer and a consistency to core approaches across the Early Help workforce. • A pilot is set to take place in Warminster and Westbury to test the following benefits: <ul style="list-style-type: none"> ○ Wrapping services and groups around local clusters and

	<ul style="list-style-type: none"> communities <ul style="list-style-type: none"> ○ Local case consultation ○ A more flexible and responsive practice model ○ Local community of practice ○ Working with sibling groups across phases ○ Local training and sharing ○ Local “voice” activity ● It was stated that currently the project is at an early stage and that though the Partnership has developed these ideas, it hasn’t developed what it would look like on the ground, therefore local conversations are needed. <p>Following the presentation there was time for the following questions and points to be raised but not limited to:</p> <ul style="list-style-type: none"> ● It was suggested that the idea of people working together across service areas had been attempted before and generally success depended on the personal commitment of the officers involved. ● It was questioned how success would be measured with the pilot, to which it was clarified that the Partnership would be working with Oxford Brookes University for independent evaluation and reflection. In addition, local data sets would be used including school attendance and anti-social behaviour incidents. ● It was suggested that there was a lot of barriers within the project that might lead to a lack of success, to which it was stated that the project would have strong strategic support and a strong governance structure in FACT. Organisation representatives included Lucy Townsend (Corporate Director People), the Police and Crime Commissioner, Chief Constable, and an Integrated Care Board Senior representative. ● It was stated that the Area Board would be very happy to be kept up to date with the progress of the project as well as receiving regular reports and attending a future Area Board meeting. ● It was identified that the Laverton could potentially be a building to use for the launch of the project and that the Area Board members would like to attend. ● Examples of the benefit of partnership working and building relationships with young people between organisations to provide wrap around support were stressed. ● It was noted that there are a lot of community organisations in Westbury and therefore a local coordinator would help to assist with the mapping process. <p>It was suggested that if any local organisations or individuals wanted to get in touch about partaking in the project that they should get in touch with Graeme Morrison (Email: graeme.morrison@wiltshire.gov.uk), who could then pass on to Simon Thomas and his team.</p>
11.	<u>Local Highways and Footway Improvement Group (LHFIG)</u>

	<p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 12 October 2022. In addition, the Chairman noted that he would be attending a meeting of the Westbury Town Council Highways and Planning Committee to discuss procedures with colleagues.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 12 October 2022 were agreed as a correct record as well as the recommendations within.</p>
12.	<p><u>Outside Body Re-appointment</u></p> <p>The Area Board reviewed the following Outside Body appointment, that was made during the meeting of the Westbury Area Board on 6 June 2022:</p> <ul style="list-style-type: none"> • Westbury Ham Community Project (Eden Vale Youth Centre Project) – Cllr Gordon King <p>The Chairman thanked Cllr Gordon King for his work as a trustee to the Westbury Ham Community Project as well as for the support he had provided to them over many years.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>To replace the appointment of Cllr Gordon King to the Outside Body of the Westbury Ham Community Project (Eden Vale Youth Centre Project) with the appointment of Cllr Matt Dean.</p>
13.	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Older and Vulnerable Adults Funding:</u></p> <ul style="list-style-type: none"> • Westbury Area Network - £500 towards Westbury Warm Parcels. <p><u>Resolved:</u></p> <p>Westbury Area Network was awarded £500 towards Westbury Warm Parcels.</p> <ul style="list-style-type: none"> • Westbury Community Project - £708.05 towards warm spaces entertainment at the Westbury Community Project.

	<p><u>Resolved:</u></p> <p>Westbury Community Project was awarded £708.05 towards warm spaces entertainment at the Westbury Community Project.</p> <p><u>Youth Grants:</u></p> <ul style="list-style-type: none"> • Leigh Park Community Centre - £5,000 towards skills for personal development and employment. <p><u>Resolved:</u></p> <p>Leigh Park Community Centre was awarded £2,500 towards skills for personal development and employment. Leigh Park Community Centre was invited to return with a further application to the Area Board in the next financial year.</p> <ul style="list-style-type: none"> • 4Youth Southwest - £5,000 towards detached youth workers and counselling support for Westbury. <p><u>Resolved:</u></p> <p>4Youth Southwest was awarded £3,000 towards detached youth workers and counselling support for Westbury. 4Youth Southwest was invited to return with a further application to the Area Board in the next financial year.</p> <p>It was also stated that though 4Youth Southwest had initially started within the Melksham area, they were now looking for a local Westbury resident to become part of the 4Youth Southwest Board.</p>
14.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
15.	<p><u>Evaluation and Close</u></p> <p>The date of the next meeting is 9 February 2023.</p>

**The King's Coronation – Community Celebrations
Briefing Note**

Service: Enforcement, Highways and Transport.

Further Enquiries: Kevin Oliver

Date Prepared: 7 November 2022

Direct Line: 01380 826335

The King's Coronation – Community Celebrations

1. Purpose

- 1.1 To ensure that Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the King's Coronation are signposted to the council's web page where they will find the appropriate tools, support and guidance to apply to hold a community party.

2. Background

- 2.1 Although King Charles officially became Sovereign on Thursday 8 September 2022 when his mother, Queen Elizabeth II, passed away at Balmoral, Scotland, there will be a ceremonial Coronation to follow. The Coronation is a religious service that requires the King to take an oath before his country.
- 2.2 King Charles III Coronation will take place on Saturday 6 May 2023 at Westminster Abbey. The service has been carried out here for more than 900 years, and the King will be the 40th Monarch to be crowned in the Abbey.
- 2.3 The Prime Minister has decided to proclaim an additional bank holiday to mark the Coronation of His Majesty King Charles III next year. The Bank Holiday will fall on Monday 8 May 2023, following the Coronation on Saturday 6 May. This will be an opportunity for families and communities across the country to come together to celebrate.

2.4 Similar events have taken place in the county on many occasions with communities holding community parties, barbeques, and tea parties. Wiltshire Council have specified previous guidance and relevant officers will follow the same process as used for past celebrations.

3. Procedure and Management of Applications

3.1 The application process will be a combined departmental effort, as with previous events of this nature.

3.2 The council's Traffic Orders and Highways teams will need time to ensure that all road closure notices and provisions are in place to allow for a safe and enjoyable event for all guests, while maintaining and facilitating access for emergency services at all times.

3.3 The council is committed to managing this process utilising a cross departmental approach. Such departments will include the Strategic Engagement and Partnerships Managers, Traffic Orders, Communications, Highways, Streetscene, Wiltshire Police and Waste.

4. Production of Applications and Guidance.

4.1 The departments listed above have met and will continue to meet to discuss and agree responsibilities which will include the production of all relevant application and guidance documents. These will be approved by all relevant internal departments and will be signed off by the Communications Team.

5. Conclusion

5.1 Relevant council departments are aware of the importance that community parties are to the residents of Wiltshire to celebrate the King's Coronation.

5.2 Planning in preparation for these activities is underway and the Licensing Committee can be assured of the successful delivery for the 2023 celebrations.

5.3 The Licensing Committee will be updated by the relevant departments as and when necessary.

Briefing Note produced by Kevin Oliver (Land Use / Events Authorising Officer)

Email: kevin.oliver@wiltshire.gov.uk

Area Board Briefing Note – FACT Family Help

Service:	Families and Children's Transformation (FACT) Partnership
Date prepared:	November 2022
Further enquiries to:	Simon Thomas FACT Programme Lead
Direct contact:	FACT@wiltshire.gov.uk

Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project Background Briefing November 2022

Wiltshire's multi-agency FACT partnership has identified how we work together as a system to provide early intervention and prevention (Family Help) as a priority transformation activity for the next two years.

These new Family Help arrangements will ensure that children, young people and families are able to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to spotting any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

There are certain elements that partners have agreed to develop and roll out across the whole of Wiltshire from the New Year whilst other elements are planned to be tested in a locality pilot approach in the Warminster and Westbury area.

Across Wiltshire, the project will deliver:

- A clear unifying brand for Family Help
- Online database of services, community resources & activities
- Co-ordinated whole system workforce development offer
- Consistency of core approaches across the Early Help workforce

The Warminster & Westbury pilot will also develop & test the benefits of:

- Wrapping a dedicated group of identified Early Help services & community groups around a cluster of schools/settings; embedding them in the communities they serve
- Establishing a local contact point for Early Help requests for support & case discussion whereby the responses make best use of local resources including the voluntary & community sector
- More flexible working practice with core workers delivering intervention in the place, way & time that achieves best impact eg home, school, online, group, breakfast time, evening
- A locally led inclusive & welcoming local community of practice for Early Help – responding to local needs, identifying & sharing learning & good practice, engaging in reflective dialogue related to the pilot activity, promoting & delivering agreed culture & practice change activity

- Securing strong transition with a focus on pupils that need it most & joining up where siblings span multiple schools
- Specialist input on key themes including mental health, ASD, parental conflict & challenging behaviour – delivered locally & taking account of the local context
- Local consultation mechanisms to ensure that we understand the needs & lived experience of children, young people & families in Warminster & Westbury

We are at the stage of engaging with the key local stakeholders in the pilot area to further develop our thinking and ensure that the next stage of activity is informed by their views, experience and context.

As such, we will be setting up a range of briefings and consultation meetings to give all services and groups in Warminster and Westbury the chance to hear more about the background thinking and to start to input to the plan for the pilot activity. There will be subsequent meetings that will involve wider stakeholders as we build an inclusive partnership to create and deliver the local model – we want to understand and make the most of the good practice and assets already in place locally as well as creating and testing new arrangements that will subsequently inform the pan-Wiltshire model. To enable the project to achieve its full potential we will be looking to engage with the widest possible network of organisations as well as setting up specific mechanisms to ensure that the voice of children, young people and families is at the heart of the project.

Please email FACT@wiltshire.gov.uk for further information or to get involved.

Area Board Briefing Note – Family Help

Service:	Family and Children’s Commissioning
Date prepared:	5 January 2023
Further enquiries to:	Lucy-Anne Bryant
Direct contact:	lucy-anne.bryant@wiltshire.gov.uk 01225 718068

Family hubs are part of the Government manifesto promise to support children and young people up to the age of 19, or 25 if they have SEND. In Wiltshire we will refer to them as part of our Family Help offer. This is to remove the implication of the support being purely building based.

We have a vision that all children, young people and families will be enabled and empowered to live their healthiest, most fulfilled lives by having easy and timely access to a locally integrated network of hubs, supported by an online offer. This will bring preventative and early help-support and information services together from all sectors to ensure a county wide delivery that is seamless, relationship based and trauma informed, empowering families to be resilient and live their healthiest, most fulfilled lives.

The Government requires the delivery of a universal core offer which will consist of:

- Maternity services
- Health visiting
- Mental health support
- Infant feeding advice with specialist breastfeeding support
- Safeguarding
- Services relating to Special Educational Needs (SEND)

As well as additional services to include and not limited to:

- Activities for children 0-5
- Birth registrations
- Debt and welfare advice
- Domestic abuse support
- Early language support
- Financial support (2year-old entitlements, 30 hours, universal credit childcare offer, tax-free childcare)
- Health visiting
- Housing
- Infant feeding
- One to one targeted family support services
- Mental health services (beyond Start for Life parent-infant mental health)
- Midwifery/maternity
- Nutrition and weight management
- Oral health improvement

- Parent-infant relationships and Perinatal Mental Health Support
- Parenting support
- Parental Relationship Support
- SEND support and services (inclusive of the Start for Life period)
- Stop smoking support
- Substance (alcohol/drug) misuse support
- Support for separating and separated parents
- Youth justice services
- Youth services-universal and targeted

These services can be either delivered by the Local Authority or Health providers, or they can be commissioned out to private providers or organisations in the Voluntary and Community Sector. Many of these organisations and arrangements already exist and will use the hub facilities where possible.

The first step to developing this countywide service is to work with the communities and ask them what they want and how they want it made available.

An online consultation was launched on 12 January and will run for 12 weeks. There will be face to face consultations in every community area during February and March for families to have their say in how the service can be developed and for them to express the needs for their area. We recognise that the solution for each area is likely to vary dependent on the needs and wishes of the families.

We have asked similar questions in relation to community connecting via the health service, but this is different and very family focussed.

It is important that families are aware of the consultation and that we reach families who do not normally engage with the Local Authority around service delivery, so please can you share with your partners and communities so that we can get a very comprehensive view from families.

Please see the attached poster for further information, and please contact us if you have any queries on FamilyHelp@wiltshire.gov.uk

FAMILY HELP SURVEY



- ?** Are you a parent or parent to be?
- ?** Are you a young person who needs help and advice?
- ?** Do you know how you can find out information on help available for you and your family?



We want to hear your views on family services and how you'd best like to access them. Please take this short survey and help us shape services for the future.

Web link:
survey.wiltshire.gov.uk/snapwebhost/s.asp?k=167422754798

Wiltshire Council

WILTSHIRE POLICE



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Community Report

Warminster Community Policing Team

February 2023



Agenda Item 7.

Proud to serve and protect our communities

www.wiltshire.police.uk | [Facebook/wiltshirepolice](https://www.facebook.com/wiltshirepolice) | [Twitter @wiltshirepolice](https://twitter.com/wiltshirepolice) | [LinkedIn/company/wiltshirepolice](https://www.linkedin.com/company/wiltshirepolice)

Your CPT – Westbury

Inspector: Insp Kevin Harmsworth

Neighbourhood Sergeant: Acting Sgt Matt Roberts

Neighbourhood Officer:

PC Tom Newman

PCSO's:

Stewart Hunt & Alice Moore

Performance – 12 Months to January 2023

Force

- Wiltshire Police recorded crime reports a YoY increase of 7.9% in the 12 months to January 2023 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 7.7% increase in violence without injury crimes in the 12 months to January 2023.
- In January 2023, we received:
 - 9,120 '999' calls, which we answered within 5 seconds on average;
 - 15,117 '101' calls, which we answered within 27 seconds on average;
 - 8,946 CRIB calls, which we answered within 7 minutes on average.
- In January 2023, we also attended 1,470 emergency incidents within 10 minutes and 25 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	43,417	100.0
Violence without injury	7,568	17.5
Violence with injury	6,233	14.4
Criminal damage	4,824	11.1
Stalking and harassment	4,161	9.5
Public order offences	4,108	9.5
Other crime type	16,523	38.0

Warminster CPT

Crime Type	Crime Volume	% of Crime
Totals	2,727	100.0
Violence with injury	403	14.8
Violence without injury	402	14.7
Criminal damage	357	13.1
Public order offences	271	9.9
Stalking and harassment	255	9.4
Other crime type	1,039	38.1

Stop and Search information for Warminster CPT

During the 12 months leading to December 2022, 69 stop and searches were conducted in the Warminster area of which 26.9% related to a search for controlled drugs.

During 72.5% of these searches, no object was found. In 27.5% of cases, an object was found. Of these cases 76.8% resulted in a no further action disposal; 23.2% resulted in police action being taken; 13% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 53 stop and searches
- Black or Black British – 1 stop and search
- Asian or Asian British – 1 stop and search
- Mixed – 2 stop and searches

Performance – Hate Crime Overview

Force

Hate Crime is reporting as stable across the Force. Volumes are now reporting flatter across the year. Year on year trend data is reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

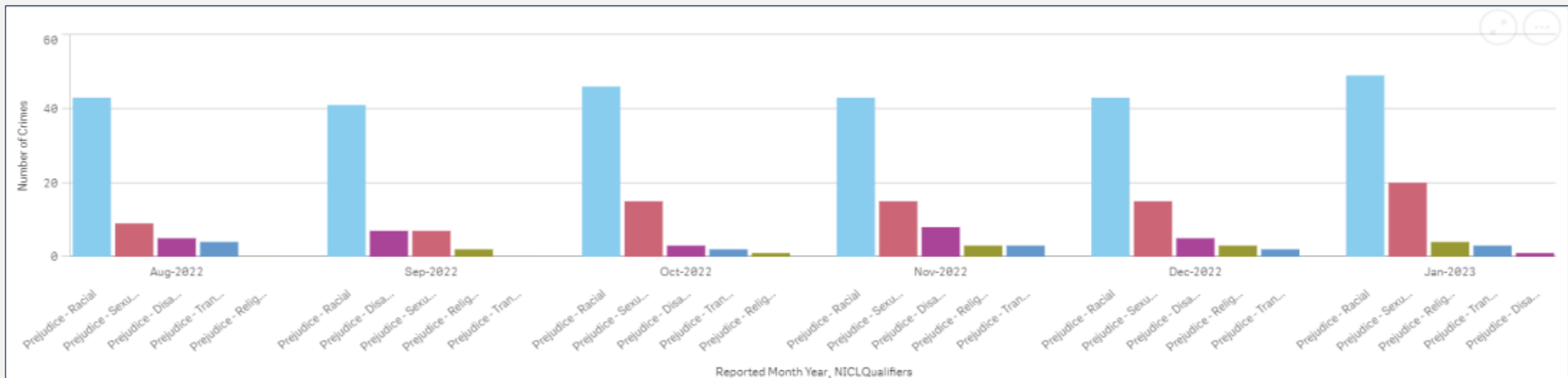
Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

Warminster CPT

	Number of Crimes	Change (number)	Change (%)
Total	60	-10	-14.3%
Prejudice – Racial	16	-25	-61.0%
Prejudice – Sexual orientation	21	4	23.5%
Prejudice - Disability	21	8	61.5%
Prejudice - Religion	0	-2	-100.0%
Prejudice - Transgender	5	4	400.0%

Year on year comparison February 2022 to January 2023 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to January 2023)



Local Priorities & Updates

Priority	Update
Rural Crime	The Rural Crime Team continue frequent patrols of areas more recently affected by theft of red diesel from building sites, livestock worrying (dogs chasing livestock), poaching / hare coursing, and quad bike thefts. Together with the National Farmers Union, local communities are being provided with educational materials, signage and social media posts to simultaneously raise awareness and target harden to prevent further occurrences. Operations are being planned relating to theft of plant equipment and poaching, which may include spotters from local shoots and farms.
Non-dwelling burglaries to sheds /outbuildings	December and early January saw an increase in burglaries to allotment sheds and outbuildings in the across Westbury and Warminster town areaa. In recent weeks the crime series appears to have decreased, which follows the arrest of two males and stolen property being recovered to be reunited with owners, supported by crime prevention follow up visits with victims, including the use of Selecta DNA SelectaDNA Forensic Coding SelectaDNA
Road Traffic Offences	The Community Policing Team continue to support Community Speedwatch, working together with Road Safety Team civil enforcement officers. February 8 th saw additional activity from Roads Policing Officers across the wider community area resulting in 40 drivers stopped resulting in 16 endorsable offences (such as excess speed, excessive window tints, mobile phone use whilst driving and careless driving), 24 fixed penalty notices for not wearing a seatbelt, expired MOT's and registration plate offences, and one 39-year-old woman arrested on suspicion of drug driving.

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and instructions for reporting crimes. The first paragraph says: "To contact your CPT about a community-related matter, such as a school visit, then please email WarminsterAreaCPT@wiltshire.police.uk. Please note that this mailbox is not monitored 24/7." The second paragraph says: "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". The final line says: "You see a map of [crimes in the Warminster area](#) by visiting www.police.uk".

Update for Wiltshire Area Boards

February 2023

Neighbourhood Collaboratives

Work continues with the Neighbourhood Collaboratives programme, the Steering Group is now established, and our second Steering Group workshop was held on the 1st of Feb 2023. Partners with a broad scope of expertise from organisations within our locality, including representatives from the Area Boards, met to discuss some of the key issues required to roll out the model across the Neighbourhoods. This included reaching an agreement on the Readiness Review, a baseline assessment that will support Neighbourhoods to determine their readiness to create this new approach to working. The programme's launch events will be reviewed and agreed by the Steering Group at our next meeting on 8th March 2023.

The workshop on the 1st of February offered an opportunity to respond to some of the points raised in our initial meeting in December 2022. The Steering Group was provided with examples of successful projects within Wiltshire that helped inform the Neighbourhood Collaborative model. The event was also used to share the work starting at our pathfinder site in Bradford on Avon & Melksham. The pathfinder will be the pilot from which to learn and share how a Neighbourhood Collaborative will function. Partners were asked to review a version of the Readiness Review, completed by the site, and discuss how their organisations could contribute ideas and expertise to this collaborative approach. Early interrogation of the data by the pathfinder suggests that falls and falls risk factors will be central to the plan that develops from this partnership.

Feedback following the workshop was very positive and the information provided on the day is currently being shared with Bradford on Avon & Melksham. We intend to bring all those offering support to the pathfinder together at the beginning of March 2023 to review the data and define the cohort within the community that will benefit the most from this Neighbourhood Collaborative project.

Covid-19

After Sunday 12 February, any person aged between 16 and 49-years-old and not in a clinical risk group will be unable to get the initial Covid-19 booster, which for most people would have been their third vaccination for coronavirus.

This date is also the last opportunity for people over the age of 50 to come forward for the autumn booster vaccine, which was rolled out to older people, as well as those who are considered vulnerable, at the end of 2022.

The Joint Committee on Vaccination and Immunisation, which acts as an independent adviser to the Department of Health and Social, has indicated that the

offer of having the two primary Covid-19 vaccines at any time will also change during 2023, with the overall vaccination campaign being refocused to target those most vulnerable.

A number of Covid-19 vaccination centres across Bath and North East Somerset, Swindon and Wiltshire have closed in recent weeks. The vaccination centre at Bath Racecourse closed in December 2022, and was followed in January by Salisbury City Hall and the Steam Museum in Swindon.

Patients' feedback sparks overhaul of hospital complaints process

Feedback from patients who made a complaint about their care at Salisbury District Hospital is being used to overhaul its complaints handling process.

Healthwatch Wiltshire's latest report highlights the findings of a survey which heard the views of people who had been through the hospital's complaints handling process between April and June 2022.

Patients and their families told us of feeling lost in the system, that they weren't listened to and had little confidence that changes would be made following the issues they had raised. These experiences have led to a review of the way the hospital handles complaints by Salisbury NHS Foundation Trust, which manages it.

What did people tell us?

Our report reveals that people found it difficult to find information on how to make a complaint and didn't fully understand the role of the Patient Advice and Liaison Service (PALS) at Salisbury District Hospital.

We also found:

- People didn't feel they were kept properly informed of where they were in the complaints process, timelines were not always adhered to, and updates not always provided.
- There was a lack of signposting to additional support, such as advocacy services.
- Staff sometimes seemed reluctant to take ownership of a complaint.
- People felt disempowered and that they could not challenge decisions made by the hospital Trust.
- People thought that points or questions

they raised were not properly addressed.

- Apologies did not feel meaningful or sincere.
- People were not confident that the outcome of their complaint would help to drive improvements.



What's next?

The findings of our report will form the basis of a new Complaints Handling Policy, which is due to be launched by Salisbury NHS Foundation Trust in April 2023.

Victoria Aldridge, Head of Patient Experience at Salisbury NHS Foundation Trust, said: "We have welcomed the opportunity to work with Healthwatch Wiltshire.

"The Trust acknowledges and accepts the findings from this project and strongly supports the identified areas for improvement... with the findings shaping both our new Complaints Policy and improving the processes associated with this."

Guy Patterson, Projects Lead at Healthwatch Wiltshire, said: "We're delighted to see how patient feedback is shaping the improvements the Trust are intending to make. We're also very pleased to see how committed they are to ensuring the patient voice is heard. We will revisit this project later in the year to see what progress has been made with the introduction of the new policy."

[Read the report](#) on our website.

Chippenham Lions – Auction of Promises

The Chippenham Lions Club Auction of Promises will take place on Saturday 15th April 2023 (7.30pm) at Sutton Benger Village Hall.

Event attendees can bid for a range of fantastic items which can be found in the online catalogue on the Chippenham Lions website (see link below) from 13th March. This includes carriage driving, a gypsy caravan experience, golf and much more. Money raised through the event will be donated to support fun days for young carers in the Chippenham area (through our Wiltshire Young Carers Service) as well as Julia's House Children's Hospice and other Lions charities.

The event organisers are looking for items to include in the catalogue e.g. quirky items, experience days, services, pub meals, crafts, artwork and similar items. If you are able to donate an item, or know a person or organisation who can, please email: jeff@chippenhamlions.org.uk (Auction Organiser)

For more information visit: <https://chippenhamlions.com/>

New Activities Offered Through Get Out Get Active (GOGA) Programme

Community First is a delivery partner for the Get Out Get Active (GOGA) Programme in Wiltshire, led by Wiltshire and Swindon Sport. We have been working with sector partners and colleagues to support the delivery of new activities and programmes to help people become more active, with a number of new activities launching in Spring 2023.

Community Gardening at Arundells (Salisbury)

A new, free community gardening project will soon be launching at Arundells in Salisbury. This includes fully accessible gardening activities for people of all abilities. For more information, please contact Helen Akiyama (hakiyama@communityfirst.org.uk).

Multi-Sports & Fun Activities (Calne)

Free, weekly multi-sports sessions will begin from Monday 27th February 2023 (11am-12.15pm) at Calne Leisure Centre. All ages and abilities are welcome. For more information or to register your place, email sportsdevelopment@wiltshire.gov.uk.

Youth Action Wiltshire Minibus Appeal

Youth Action Wiltshire is currently fundraising for a new minibus to support delivery of the service in 2023 and beyond. The 'Destination Adventure' appeal has currently raised £2,586, with an additional £1,600 in pledged donations for a total of £4,186.

We are still a little way off our target of £30,000 and we would be very grateful for any support which local businesses and organisations can offer to help us reach our goal.

For more information and how to donate visit: <https://www.justgiving.com/campaign/yaw-minibus> or email fundraising@youthactionwiltshire.org.uk

Briefing prepared by:

Ellie Ewing - Marketing and Communications Manager (Community First)

21st February 2023



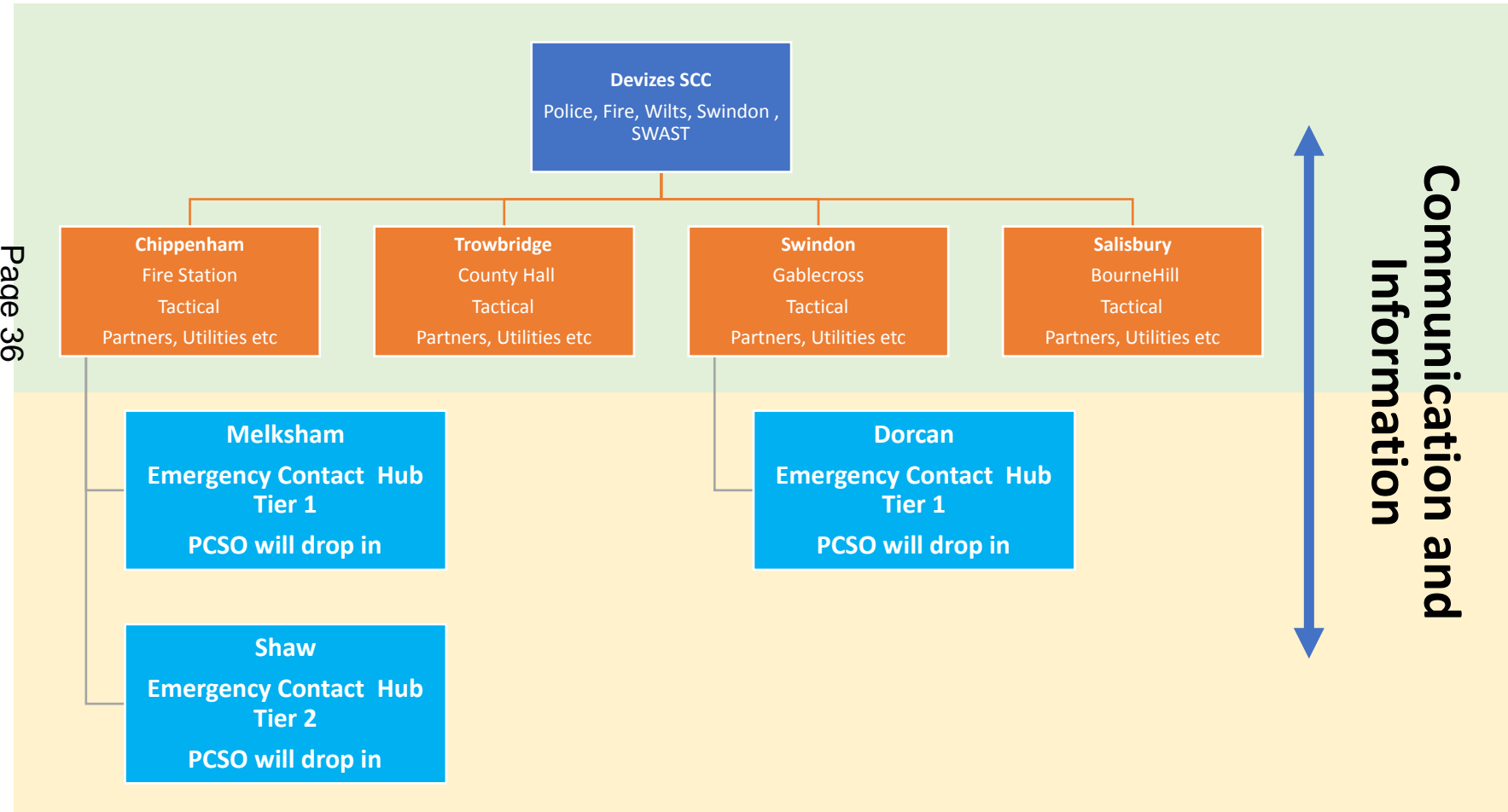
Emergency Contact Hubs



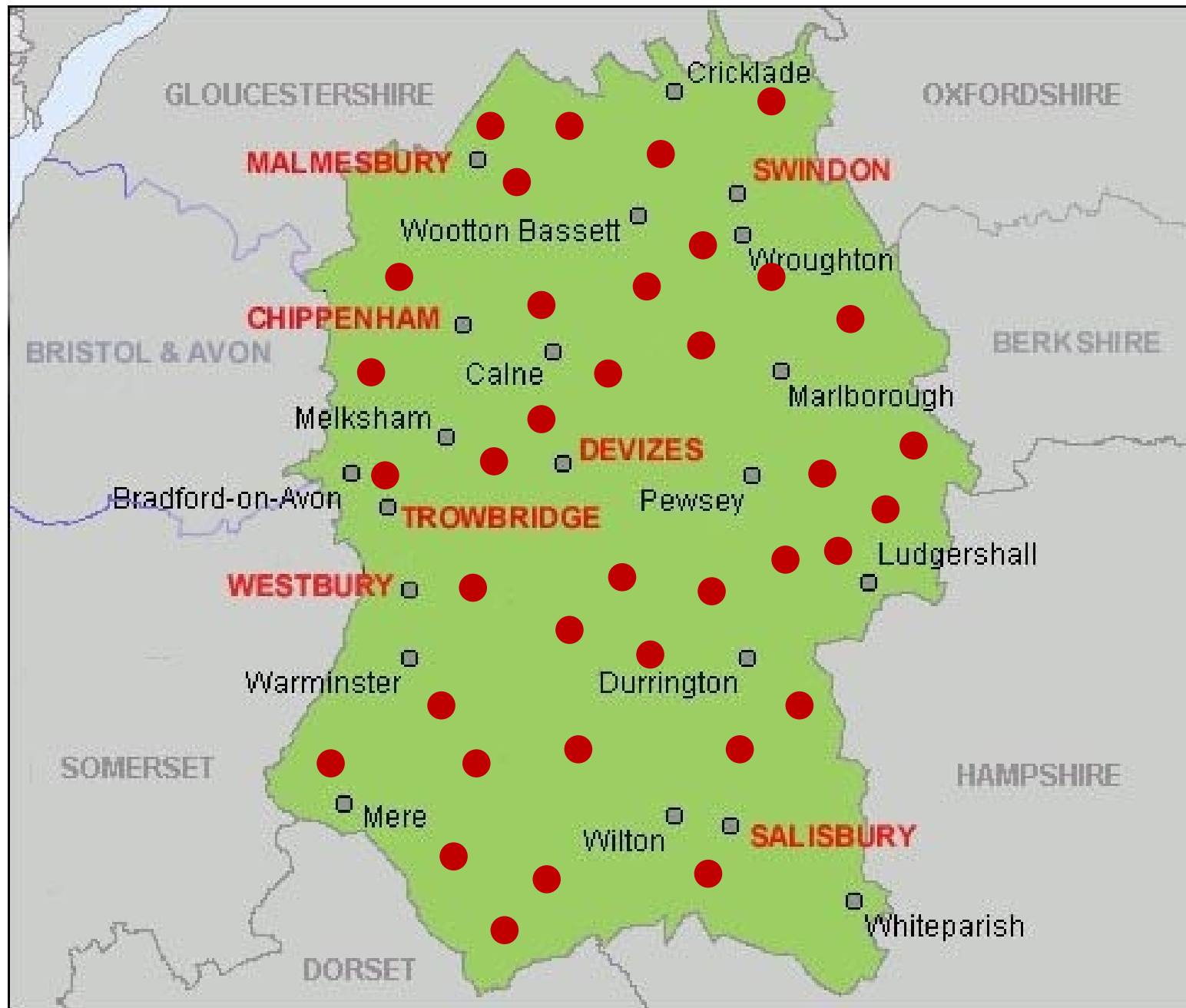
Wiltshire & Swindon Prepared

**Camella Town
Chris Manuel**

Emergency Contact Hubs (Buildings)



- Hubs for information, contact and communications in an Emergency
- Widely recognised in your community
- Supported and driven by the community
- Building your community knowledge and experience





Example Usage – Power Outage

Hubs used for:

- Communication down to community from multi-agency environment
- Communication up from community to multi-agency partners
- Information point for community
- Safe space for community (e.g. warm, welfare, reassurance, information sharing)
- Well publicised in your community
- Your community decides how you want to run this





Benefits

- Being part of the a National community resilience network – but designed to suit yourselves
- Build on your current community resilience structure – where ever you are in that process
- Formalises a process for us to communicate and give information to you and visa versa
- Allows information to be shared between all partners and communities quickly
- Enables you to support your vulnerable people, with access to wider network
- Community Driven, Community Owned, Community Decisions
- Muster provisions



What's Next?

- Let us know if you are interested. The hub concept is in your hands
- Have the conversation in your community, identify which building is best suited to an Emergency Contact hub. Run this alongside what you may already have in place in times of a crisis.
- Look at how you could staff this hub from your community.
- This is not set in stone, this scheme has to flex to meet your needs, if your original choice no longer fits it can be changed. It must work for the community.
- **We will visit your hub to discuss the Emergency Contact Hub, Community Resilience and Training.**
- **We will look at resources and muster provisions on site.**





What we would like from you

Your participation

We want to create a large network covering all of Wiltshire that works for the community and is run by the community

Please get in touch with us to join

wiltshireandswindonprepared@wiltshire.gov.uk

Emergency Contact Hubs

What are they:

In a disaster/emergency widespread damage to utilities, buildings, trees and roads is likely to cause issues across the county. Our emergency services will be dealing with the most urgent concerns, so your local community will be the most immediate source of support and help.

An Emergency Contact Hub is your communities place to go and help one another in an emergency. They are fitted around whatever your community wants them to be, but primarily they are designed so that community members can help themselves, but also have a linkage into the emergency services in your local area.

What's the Purpose:

In an emergency the responding agencies will be heavily stretched, where they must prioritise urgent calls. Many of the minor issues can actually be resolved by the community themselves, often with just a little organisation or information required. The Emergency Contact hub is to build on and enhance what is already in place in the community. It is not designed, nor does it intend to remove any levels of responsibility that already exist that support our society.

The fundamental purpose of the Emergency Contact Hubs is that the community can come together to help one another, but also enabling the emergency responders and community groups to feed information to one another. For example;

- Police, Community Support Officer's (PCSO's) can visit the site with key updates and can then take back any urgent issues and feed them up the chain.
- Warmth and welfare can be provided within the hub to anyone that's needs it.
- Food and water can be dropped off at the site for residents/community in need.
- Activities to help in the incident can be coordinated at the hub.
- Community can come together with people in a similar position to themselves.

How is the Hub run?

In general, the hub is run by the community for the community. It uses the community venues themselves and is predominantly staffed by community volunteers. It's essentially a place for the community to come and help each other. Each hub will have an emergency pack which will give some suggestions on roles e.g., supervisor and welfare, but these do not need to be stuck too and can be altered to whatever suits the group. There is also no requirement to predefine people to roles, the system works so that you can open up and get started from there.

Examples

Widescale Power Outage

- Community decides to open the hub.
- Information brought down to community via the hub from local responders (e.g., PCSO's).
- Community information fed back up to responders via hubs (e.g., via PCSOs).
- Community comes together to identify vulnerable who might need some help.
- Food dropped at hub for distribution.
- Community shares out torches and lighting facilities to those in need.
- Information on safe processes available at hub (e.g., how to keep food cool without a fridge).
- Focus point to report medical emergencies if 999 is not operational.

Flooding Event

- Community decides to open the hub.
- Community collates any issues that they are aware of.
- Communication fed into Local Authority/Environment Agency (via phone call/email or visit).
- Information and assistance passed down to hub.
- Resources passed into hub.

For more information on the scheme please contact:

Wiltshire and Swindon Prepared: wiltshireandswindonprepared@wiltshire.gov.uk

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 24th January 2023			
1.	Attendees and apologies			
		Matthew Dean (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Gordon King (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Keith Rayward (Bratton Parish Council) John Pollard (Edington Parish Council) Richard Culverhouse (Heywood Parish Council) John Mason (Heywood Parish Council) Sarah Harris (Westbury Town Council officer) Kirsty Rose (Wiltshire Council) Denise Nott (Wiltshire Council)		
	Apologies	Chris Johns (Edington Parish Council)		
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 24 th November 2022		
3.	Financial Position			
		The available budget at the start of the meeting is £2182.78		
		The contribution level for Parish/Town Councils is set at 30%.		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Allocations made at meeting:</p> <p>Holy Trinity Church, Dilton Marsh – H Bar Marking - £150 (£100 LHFIG / £50 DMPC).</p> <p>Remaining budget: £2082.78</p>		
4.	Top 5 Priority Schemes			
a)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p> <p>18-21-7 Slag Lane, Westbury</p>	<p>(notes shortened. See August 22 notes for full details)</p> <p>Due to proposed changes to LHFIG and substantive bids, contributions to bids should be a minimum of one-third the annual allocation. Therefore, this scheme requires an additional £3000 allocation for substantive bid.</p> <p>It was agreed to allocate an additional £3000 to the substantive bid.</p> <p>It was agreed that the O&D survey should proceed, subject to a contribution from Westbury Town Council. Allocation £2450 LHFIG / £1050 WTC.</p> <p>Survey data received in July. KR to undertake analysis and provide to group.</p> <p>It was agreed that the substantive bid is to proceed as planned. WTC are to discuss contribution to bid at HP&D.</p> <p>Substantive bid deadline mid Nov. KR to prepare bid and have signed off by Chair/Strategic Engagement Manager.</p> <p>KR outlined the data from the origin and destination survey. The survey recorded 1482 vehicles during the 12 hr survey. Of those, 330 were</p>	<p>The substantive bid was not submitted due to concerns by WTC.</p> <p>KR gave a presentation to HP&D outlining the options for this scheme.</p> <p>WTC have confirmed they now wish to proceed with a bid in the next round.</p> <p>KR to provide O&D survey briefing paper by end of Feb.</p>	<p>To note</p> <p>KR</p>

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	Item	Update	Actions and recommendations	Who
		<p>matched as entering and exiting the area in journey times consistent with through movement. This also includes bus movements.</p> <p>A briefing note summarising the data is to be provided.</p>		
b)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> <p>18-20-28 Westbury Infant School</p>	<p>(notes shortened. See August 22 notes for full details)</p> <p>Proposal for parking restrictions on Queens Road and Oldfield Park circulated with tracker for consideration. Estimated costs are £2000 for TRO advert and £2500 for implementation.</p> <p>KR has also contacted to Traffic Signals re: options for preventing vehicles mounting the footway near crossing. Awaiting response.</p> <p>The group supported the proposed parking restrictions and agreed to allocate funding for the TRO advertisement. Allocation -£1400 LHFIFG / £600 WTC (tbc) – total £2000.</p> <p>TRO documents drafted for advertisement however Selwood have requested additional restrictions via WTC.</p> <p>KR suggested that given lack of available space for parked cars to move to, a H bar marking to keep the driveway clear (based on concern raised) would be most appropriate in first instance. GK agreed with this. MS agreed but was concerned that parking opposite may continue to be a problem.</p> <p>It was agreed to proceed with H bar marking alongside waiting restrictions when implemented. No additional funding needed</p> <p>Awaiting TRO consultation.</p>	<p>TRO consultation to take place from 10th February until 13th March.</p> <p>Concerns around standing water and drainage were discussed. Drainage concerns should be reported via the MyWilts App in the first instance.</p>	To note

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	Item	Update	Actions and recommendations	Who
c)	18-20-18 Bratton Road Westbury – narrow section	<p>(notes shortened. See August 22 notes for full details)</p> <p>KR presented option for priority working with footway widening. It would be necessary to remove some on-street parking. Overall cost with footway widening would be £25,000. Signing and road markings only would be £9,000. KR recommends footway widening option to improve pedestrian environment and remove any doubt about road width.</p> <p>GK supported this approach, as does MS and other councillors. GK suggested substantive bid be made in 22/23 to fund this scheme.</p> <p>Substantive bid in 22/23. KR to progress design for bid purposes.</p> <p>Scheme to be moved to top 5.</p> <p>CATG contribution agreed - £4000. WTC contribution to be advised</p> <p>Due to proposed changes to LHFIG and substantive bids, contributions to bids should be a minimum of one-third the annual allocation. Therefore, this scheme requires an additional £3000 allocation for substantive bid.</p> <p>LHFIG agreed an additional £1500 toward the substantive bid. The town council are to consider their contribution and report back.</p> <p>Following the meeting, KR sought clarification regarding the 1/3rd contribution to substantive bids and it was confirmed that this can be made up of funding from both the LHFIG and town and parish contributions. It does not need to be solely made up from the LHFIG funding.</p>	Substantive bid submitted and awaiting outcome.	KR

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	Item	Update	Actions and recommendations	Who
		<p>Based on the increase from LHFIG, WTC agreed to increase their contribution from £4,000 to £5,500</p> <p>Substantive bid to proceed.</p>		
d)	18-21-10 Hawkeridge Road, Westbury Request for ANPR at Bus Gate	<p>(notes shortened. See August 22 notes for full details)</p> <p>Outline plan circulated with note tracker. Cost estimate prepared and likely cost is £20,000. Discussions re electrical supply ongoing – this will inform further detail design work.</p> <p>Some changes to signing and the current layout are needed and included in estimate. The town council are seeking to fund this in entirety. A detail design and updated costing following confirmation of electrical supply details will be provided.</p> <p>WTC agreed to funding the work at a cost of £20,000 from CIL. This has been approved by WTC.</p> <p>It was discussed, and agreed, that no contribution is required from Heywood & Hawkeridge PC as this is within WTC area.</p> <p>There are potential issues with electricity supply to ANPR cameras. This is being investigated. There is no option for solar provision.</p> <p>Town Council to consider origin/destination survey from item 4a when received and determine if they wish to proceed.</p>	<p>Providing an electrical supply to the ANPR camera may cost in the region of £30,000 and would require authorisation from Network Rail. Atkins Street Lighting are gathering further detail on this. There may also be issues with achieving the correct depth of cover for the supply across the bridge deck.</p>	KR
5.	Other Priority schemes			

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	Item	Update	Actions and recommendations	Who
a)	18-20-20 Newtown, Westbury – request for ‘unsuitable for HGV’ sign	<p>The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.</p> <p>Await outcome of traffic survey.</p> <p>Survey results attached with tracker. Survey to be repeated in Summer 2022.</p> <p>Survey showed 9 return large vehicle movements per day on average. This is not excessive and accounts for required access.</p> <p>To be reviewed following further survey. On hold until Summer 2022</p> <p>It was agreed that an ‘unsuitable for HGV’ sign would be provided. The estimated total cost is £400 with £280 LHFIFG contribution and £120 WTC contribution (tbc).</p>	Order with contractor. Awaiting installation.	To note
b)	18-21-3 Alfred Street, Westbury	<p>(notes shortened. See August 22 notes for full details)</p> <p>Traffic survey results circulated with note tracker. Consideration may be given to introduction of 20mph speed limit (sign only) to include streets leading off Alfred Street.</p> <p>The group agreed that a 20mph speed limit should be given consideration. A signing proposal and cost estimate is to be prepared.</p> <p>It was agreed to proceed with TRO advert. Funding was agreed at £2500 (£1750 LHFIFG / £750 WTC) subject to confirmation of contribution from WTC.</p>	TRO advert period commences 20 th January 2023, ending 13 th February 2023.	To note

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	Item	Update	Actions and recommendations	Who
		<p>KR to also prepare proposal plan and cost estimate for implementation to be discussed as next meeting.</p> <p>TRO documents with TRO team for processing. KR to inform of advert dates when known.</p> <p>The anticipated cost of implementation is £4000.</p>		
c)	18-21-11 Coach Road Westbury	<p>Coach Road is access to Coach Road Farmhouse and the Farm only. (Except for Access). It is used as a rat run and drivers speed excessively down the single-track lane. Our cat has been killed and God forbid this happens to our children. We like this to stop. We also have children racing motorbikes down the lane.</p> <p>More signage and clearly indicating 'No Access' Speed bumps Barrier Anything to stop people driving through here!!</p> <p>Town Council At a meeting held on Monday 15th November 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>Westbury Town Council have asked the police to do some spot checks and enforcement in the area.</p>	Funding contributions agreed. To proceed to implementation.	KR

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	Item	Update	Actions and recommendations	Who
		<p>Signing review underway.</p> <p>The View have committed to reminding customers that access is from A350. CEM also issued information on social media.</p> <p>KR to check if Heywood PC have any concerns as this is within their area. KR also to flag flytipping concerns with enforcement team.</p> <p>Signing has been reviewed and all found to be in order with regard to the access restriction. It was agreed that an additional sign opposite the driveway to the White Horse Country Park would be beneficial, directing all vehicles exiting to turn right to the A350 junction. Funding was agreed at £400 (£280 LHFIFG / £120 Heywood PC (tbc)).</p> <p>Flytipping concerns have been highlighted to the enforcement team. They have no recent reports and it is not an area of concern.</p> <p>Residents are advised to report any flytipping via the MyWilts app.</p>		
d)	18-21-12 Wellhead Drive, Westbury	<p>(notes shortened. See August 22 notes for full details) Dangerous junction – Wellhead Drive/A350 Speeding traffic – Wellhead Drive</p> <p>Provide more adequate warning signs for drivers on the A350 that there is danger of merging traffic ahead to slow them down more. Enforce a residential speed limit on Wellhead Drive of 20mph.</p>	<p>Objection received to order (request for a 10mph speed limit instead of 30). Cabinet member report being prepared for Cabinet Member decision. KR to find out if objectors may wish to rescind</p>	To note

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	Item	Update	Actions and recommendations	Who
		<p>Wellhead Drove is currently subject to national speed limit. KR to determine if the 30mph speed limit can be extended to cover Wellhead Drove and review signing etc on approach to crossroads.</p> <p>Propose extension of 30mph speed limit to include Wellhead Drove, with required signing. This would require a TRO. Overall implementation costs (with signing) of £3000.</p> <p>Recommend significant vegetation trimming alongside A350 to improve visibility and light conditions through crossroads. Trimming should include high level branches overhanging carriageway. Much of this is within private ownership therefore contact by Area Highways required. It was agreed to ask for a letter to be sent out.</p> <p>The group agreed to fund the TRO advert and implementation costs. Allocation £3000 - £2100 LHFIG / £900 WTC (tbc)</p> <p>WTC have confirmed financial contribution. TRO to be advertised. KR to advise of advert dates once known.</p> <p>KR & DN to discuss vegetation trimming and update next meeting.</p> <p>TRO currently on advert for speed limit change. Consultation ends on the 24th October.</p>	<p>objections in the first instance.</p>	
e)	18-21-13 Clivey, Dilton Marsh	<p>The PC is requesting consideration be given to options for managing speed along the B3099 at the Clivey crossroads and up into the village. Vehicles speed along this stretch of road which is used frequently by horse riders, cyclists, and walkers. Residents have requested a lowering of the speed limit from 60 mph to 40 mph for safety reasons.</p>	<p>Order to be issued to contractor. These signs will be installed in 23/24 financial year due to contractor changes.</p>	KR

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	Item	Update	Actions and recommendations	Who
		<p>The PC would like Wiltshire Council to investigate options to address the speeding issue</p> <p>SW to speak with parish council. May be appropriate to consider measures other than change in speed limit to assist vulnerable road users</p> <p>The group discussed the issues faced by walkers and horse riders along this route due to the lack of footway and vehicle speeds. KR to prepare a proposal and estimate for improvements to signing and/or other measures to mitigate this.</p> <p>KR to progress ahead of next meeting. SW confirmed that danger to horse riders is the main concern currently</p> <p>KR presented a proposal to install 2no horse warning signs. Cost estimate £800.</p> <p>Also proposed improvement to byway signing for DMAR45 to highlight byway access. Cost estimate £400.</p> <p>LHFIG supported both proposals and allocated funding subject to approval and contribution from DMPC. £1200 (£840 LHFIG, £360 DMPC (tbc)).</p>		
f)	18-21-14 Charlton Hill, Edington	<p>(notes shortened. See August 22 notes for full details)</p> <p>Sign to be provided under street nameplate stating 'No Turning' And 'For nos 8 & 9, use Tinhead Rd'. Example provided with tracker.</p>	The order for the sign was issued to the contractor in December as agreed. We are	To note

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		<p>The estimated cost is £200.</p> <p>It was agreed to allocate funding £140 LHFFIG / £60 PC – total £200</p> <p>To be taken forward by Denise Nott (Area Highways). DN updated the group that the current workload for her and the technician for Westbury is high, but this will be progressed when resources allow.</p> <p>Denise Nott confirmed this is being progressed alongside other commitments and it is anticipated that this will be complete in December.</p>	<p>awaiting delivery of the sign from the manufacturer, and it will be installed once received. Timescales for completion will depend upon the manufacturer, however it is intended that this will be installed by end of March.</p>	
g)	18-21-15 Alfred Street, Westbury (Lorries)	<p>(notes shortened. See August 22 notes for full details)</p> <p>Signing on A350 Warminster Road to be reviewed to ensure signing is visible and directing vehicles correctly.</p> <p>Proposal and estimate to be prepared, including bollard to protect wall.</p> <p>Propose a reboundable bollard be installed next to lighting column to protect wall. Estimated cost £300.</p> <p>It was agreed to fund bollard install ahead of signing review being complete. Allocation £210 LHFFIG / £90 WTC – total £300</p> <p>Signing review underway. Provision of bollard being taken forward by Denise Nott. KR to provide update for resident.</p>	<p>Bollards have been installed.</p> <p>Wider signing review being undertaken. Recommendations and costings to be circulated when complete.</p>	To note

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	Item	Update	Actions and recommendations	Who
		<p>Information relating to signing and proposal for wider review at a number of locations is provided with the note tracker. The estimated cost of signing changes is in the region of £5k - £7k but this will be determined by the review.</p> <p>The LHFIG agreed that the review should go ahead.</p> <p>Bollard installation at the top of Alfred Street is progressing, with an amended proposal to introduce 3no flexible bollards. An amended cost of £700 is associated with this. The group agreed to fund the additional costs, with contribution from WTC. Additional funding required is £400 (£280 LHFIG / £120 WTC).</p>		
h)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p> <p>The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution</p> <p>Substantive bid to be made in next round. Closing date this year is 17th September</p> <p>CATG allocation of £1000.EPC £1000</p> <p>Substantive bid for 22/23 funding was successful.</p> <p>KR to progress legal advert.</p>	<p>Installation underway. Awaiting install of village gate and road markings associated with the change of speed limit. Road markings will not be laid until weather has improved.</p>	To note

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	Item	Update	Actions and recommendations	Who
		<p>Advertisement complete and no objections received. Works order for implementation being prepared.</p> <p>To be moved to other priority schemes until complete.</p> <p>Order has been raised with contractor. Awaiting installation. The deadline given is end of Jan 2023.</p>		
i)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	<p>(notes shortened. See August 22 notes for full details) Atkins speed limit assessment report circulated with note tracker. No changes recommended. The group expressed disappointment at the outcome.</p> <p>Residents remain concerned regarding the junction and near-miss incidents continue. A resident has prepared information on the matter which is included with this note tracker.</p> <p>KR explained that the signal equipment will be replaced when funding is available, which will allow more changes to be made, but there is no timescale for this. In the short term, KR will contact the signals team to ask if any further changes can be made now and to highlight the ongoing issues. The need for markings to be refreshed will also be raised with Area Highways.</p> <p>Item is to be moved to other priority schemes.</p> <p>Centre line and stop lines have been refreshed and vegetation cut back where needed. Intergreen times have been changed to ensure more time for side road traffic to exit.</p>	Atkins to progress CCTV camera installation. The timescale for completion will depend on availability of the signal contractor, Telent.	Atkins

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	Item	Update	Actions and recommendations	Who
		<p><u>Options from Traffic Signals</u></p> <p>Atkins traffic signals have put together options, with costs, for improvements ranging from changes to pole positions to full refurbishment. This ranges from £6k to £60k+ but many of the options do not offer best value if the junction is to be refurbished in the future.</p> <p>A lower cost option to consider in the interim would be to use the speed assessment loops to generate demands to bring the signals out of all red earlier – at present if the signals is resting on all red I believe it will only come out of that when a driver hits the X loop at 39m. At 40mph they cover this in about 2 seconds. What drivers SHOULD be doing is tapering their speed until they see green come up. What they may be doing, is assuming that green will come up, as perhaps it does normally, so not tapering their speed – but of course when its red due to an emerging vehicle - it doesn't. Basically, we would be catering for poor driving and impatience if we did this – not normal practice – but it is do-able and could make it safer. Cost about £3k</p> <p>The CCTV camera option is favoured by LHFIG and to be discussed by parish council. The group allocated £3,000 (£2000 LHFIG, £1000 PC) subject to PC contribution confirmation.</p> <p>Heywood Parish Council confirmed their support and contribution for the CCTV camera installation.</p> <p>KR to check the signing requirements for the CCTV camera and report back.</p>		

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	Item	Update	Actions and recommendations	Who
j)	18-22-1 B3098 Edington – Pedestrian Safety Improvements	<p>Excessive speed of traffic on some parts of the B3098 through the village which has very few pavements causing an increased danger to pedestrians and other road users</p> <p>The Chair of the Council has met with the Senior Highways engineer on site to discuss the issue. There are two main areas of concern, firstly the section of road from the 30mph sign at the Bratton end of the road through to the junction with Greater Lane. Regular speed watch sessions undertaken in this location always record a number of vehicles in excess of 36mph travelling in both directions. This section of road is in a cutting with no where for pedestrians to walk except on the carriageway and this stretch is the only means of access between the village and Sandy Lane (the track onto Salisbury Plain). The second section is between the top of Monastery Road and the farm shop, again regular speed watch session always record vehicles in excess of 36mph.</p> <p>Traffic surveys are being processed (in place at time of meeting).</p> <p>KR to investigate options for improvements and report back.</p> <p>Traffic surveys received and provided with note tracker. KR to prepare proposal ahead of next meeting.</p> <p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December.</p>	<p>Site meeting held to discuss potential options for improvements. KR to provide plans and costings.</p>	KR

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	Item	Update	Actions and recommendations	Who
k)	<p>18-22-2 Haynes Road/Station Rd/The Ham, Westbury</p> <p>18-22-3 Amazon Way/Station Road junction, Westbury</p>	<p>Due to recent and ongoing developments, traffic travelling along Station Road from the junction with Haynes Road to The Ham has now increased to a level where existing arrangements are no longer appropriate.</p> <p>Residents have contacted the council stating that the sighting issues at some of the new roundabouts are creating problems. The position of the existing zebra crossings and the means for pedestrians, especially school children to access the station safely need reviewing.</p> <p><u>Amazon Way</u></p> <p>On approaching the roundabout from Amazon Way (Spinnaker Estate) and joining Station Rd visibility to the right is very limited due to the roundabout junction laying too far back and shrubbery, therefore unable to see clearly approaching traffic from under the railway Bridge, also vehicles from Station Rd cannot see traffic waiting on Amazon Way. Traffic from under the bridge approaches roundabout at such a speed that there have been numerous near misses. A fatal accident is waiting to happen.</p> <ul style="list-style-type: none"> • Shrubbery removed or moved back out of line of sight. • Junction markings on Amazon Way moved forward. • More signage to slow down traffic approaching from under bridge on Station Rd or even speed humps.20mph zone. • Sign at moment opposite Mantell Close inadequate and too close to roundabout. • This problem is worse at peak times ie 8-9am and 3.30-6pm <p>Westbury Town Council would like a comprehensive review of the traffic regulations and management of Station Road from the junction with</p>	<p>KR to review and site meeting to be arranged.</p>	<p>KR</p>

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	Item	Update	Actions and recommendations	Who
		<p>Haynes Road to the junction with The Ham. This is to place particular emphasis on the junctions arising from new developments.</p> <p>It was agreed that the requested review will be undertaken. KR to report back to LHFIG.</p> <p>The focus is pedestrian safety. CK also highlighted original complaints being raised regarding lorries on Station Road and damage to property due to vibrations.</p>		
l)	<p>18-22-5 Springfield Road, Westbury</p>	<p>Westbury Town Council have received further contact from residents on Springfield Road raising concerns about car parking in front of their homes. This was shared with the Police and they provided the response below. Over the years Westbury Town Council have received many concerns from residents about ongoing traffic and parking issues in the area.</p> <p>Westbury Town Council request that a one-way system be introduced.</p> <p>KR to circulate previous Taking Action on School Journeys report. MD & KR to meet with head teacher.</p> <p>Meeting held with Matravers. Road markings for waiting restrictions to be refreshed. This is the responsibility of Parking Services. KR to request enforcement once lining has been remarked.</p> <p>The pedestrian road markings and parking bays are to be refreshed by Area Highways. This will be in Spring 2023.</p>	<p>Review of options ongoing. Awaiting road marking refresh – likely to take place in Spring 23.</p> <p>KR to provide wording for update to residents on non-viability of one-way system on Springfield Road.</p>	KR

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		School concerned about pedestrian safety. KR to review options including discussions re: land from industrial estate.		
m)	18-22-6 6 Tinhead Road, Edington	<p>The bottom of the steps outside this property are constantly being hit by vehicles and the property owner has had to have repairs undertaken on more than one occasion. The problem arises due to the narrowness of the road and vehicles parking opposite the property.</p> <p>A kerb placed in front of the property protecting the steps and wall, this would also require some bollards being placed in the grass on the other side of the road to stop vehicles parking on the grass as the road width will be reduced.</p> <p>The property owner has been in contact with the PC who have had a conversation with the Area Highways Engineer Denise Nott, who suggested a plastic bollard but this was thought to be insufficient in stopping vans and the like hitting the property.</p> <p>Kerbing and bollards on the grass opposite would seem to be the best way forward. The only other alternative would be an extension to the double yellow lines soon to be painted in the Tinhead Road area.</p> <p>KR to visit site with SW and JP. Parking opposite property causes vehicles to be closer to steps, causing issue.</p> <p>Group asked that any solution be proportional to the issue.</p>	<p>Site visit held. Proposal to extend H bar marking opposite and alongside property as well as provide rubber kerbs as protection. KR to provide plan and costings for kerbing – awaiting information from supplier.</p> <p>Road marking works to be undertaken alongside 20mph road markings if possible.</p>	KR
n)	18-22-7 Road North of Ivy Mill Farm, Edington	I believe I have become a somewhat familiar sign on the local roads 'walking' my assistance dog from my wheelchair. Additionally we have several horses and ponies herd that are ridden, including by four children, including a thirteen year old who cycles from the village twice	Given the location, drivers should be aware of the likelihood of	To note

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		<p>daily and driven as well as the occasional regrettable but rather inevitable incident of escaped livestock or poultry.</p> <p>The nature of traffic on this road had changed considerably from when we moved here 12 years ago and where we had few worries apart from speeding drivers late at night previously, our fears were confirmed this week when on the same day I had a near miss with a car , our barn cat was killed by a car.</p> <p>As we are regrettably not close to any byways for my disabled adapted carriage that arrives in a month or two I will be almost exclusively carriage driving on the road as we do not have a vehicle large enough to box both ponies AND a carriage away from local roads. We also have children riding out.</p> <p>I wonder if there might be any merit adding a warning sign of riders or disabled 'pedestrian' to help warn the drivers who aren't local that they might be surprised by a slow wheel chair user and dog on roads with no pavements, or children on ponies?</p> <p>i understand the signage might be of limited use - my neighbours have told me despite the cows crossing warning sign they frequently take some 'blue language' from drivers who dislike or are surprised to have to wait for the dairy cows crossing.</p> <p>This is still a rural area which people expect to be able to skip through at s jaunty pace and I think that's fair, its still however a rural area where there are rural hazards like disabled rustics.</p> <p>My feeling is a sign might at least give drivers fair warning.</p>	<p>horses, pedestrians, cyclists etc on the road.</p> <p>Horse warning signs may be considered however their effectiveness may be limited.</p> <p>The warning sign for use to highlight elderly, frail or disabled users is only permitted for use where high numbers of such users are likely to cross and is not therefore permitted at this location.</p> <p>It was agreed that no further action would be taken.</p>	

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	Item	Update	Actions and recommendations	Who
		<p>I don't know how much such signs cost and if for something with a high likely hood of being ignored it's worth asking for community resource to be considered.</p> <p>Mostly I am treated very much better in the wheelchair than ever I was on a horse- but of course - that doesn't lessen my concern for the children and adults riding out from my home, not myself on the times I do suffer near misses .</p> <p>KR to undertake site visit and report back to group.</p>		
7.	New Requests / Issues			
a)	18-22-9 Court Lane, Bratton	<p>BPC would like to know what can be done to make the junctions of Bury Lane and Cassways Orchard with Court Lane safe for drivers and pedestrians leaving these roads onto Court Lane.</p> <p>Currently, cars parked on Court Lane make it very difficult to see approaching traffic or to negotiate safely once on Court Lane, frightening the drivers involved. Open to expert advice from Highways as to the most cost effective solution to make drivers and pedestrians (particularly those with push-chairs) feel safe when leaving Cassways Orchard and Bury Lane onto Court Lane.</p>	KR to investigate and report back with options.	KR
b)	18-22-10 A350 at Millbrook, Westbury	Two years ago, the speed limit at the new roundabout on the A350 was reduced from the national speed limit to 40mph. Whilst this was certainly an improvement, I believe that the speed limit needs to be further reduced from 40mph to 30mph for the following reasons:	KR to review and report back to next meeting. Liaison with highways development control is	KR

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	Item	Update	Actions and recommendations	Who
		<ul style="list-style-type: none"> • the design of the roundabout is such that it is not possible to negotiate the roundabout safely at any speed in excess of 30mph. • the roundabout by reason of its position on the highway, its design and layout are so poorly configured that it takes even the most cautious motorist by complete surprise so that many manoeuvre through it with difficulty and at varying speeds, compounded also by the inadequacy of the advanced warning signs. • the current 40mph limit gives motorists a false sense of the safe speed necessary resulting in numerous near misses and overshoots at the roundabout. • there are dropped kerbs and pedestrian refuges at the roundabout but the speed at which vehicles approach the roundabout renders these dangerously unsafe. • visibility to traffic leaving the Mill Brook estate is compromised by the speeds that the vehicles travel at. • the signage from the south is always partly obscured by the hedgerows and vehicle accelerate dangerously as they head north towards the roundabout. • the footpath alongside the A350 heading into Westbury is narrow and frequently overgrown, endangering the safety of pedestrians, particularly those with prams or wheelchairs. • to the north the bend where the A350 intersects with Coach Road has seen recent fatalities and the visibility is poor. • the rail bridge / underpass north of the roundabout is low and narrow, and HGVs move into the middle of the road to ensure clearance, just as vehicles are accelerating out of the 40mph section northwards into a section of national speed limit. 	<p>required as a large portion of the area in question is not adopted and still within the control of the developer.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<ul style="list-style-type: none"> • entering the Mill Brook estate from the 40mph limit has a knock on effect on speeds within the estate (see separate request). <p>Would like to see:</p> <ol style="list-style-type: none"> 1. Reduce the speed through the roundabout at the entrance to Mill Brook from 40MPH to 30mph from the start of the section on the A350, where the 40mph limit currently begins, in advance of the roundabout, and continue the 30mph until just before the rail bridge / underpass where it would increase to 40mph 2. Continue the 40mph zone from the above point to just north of the junction with Park Lane and Heywood House before reverting to national speed limit 3. Replace the advance warning signs with ones with an improved design that represents the true shape of the roundabout, providing motorists with better advanced information. 4. Speed limits within Mill Brook estate to be reduced to 20mph (see separate Highways Improvement Request <p>WTC :The committee discussed the concerns and supported the request to reduce from 40mph to 30mph. Westbury Town Council has previously raised concerns about the speed of traffic on this stretch of road.</p> <p>The October HP&D committee voted:</p> <ol style="list-style-type: none"> 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. 		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
c)	18-22-11 Bitham Park, Westbury	Request for signal controlled crossing on Bitham Park to assist with children crossing to and from school. Supported by Town Council.	Bitham Brook Primary School have submitted a Taking Action on School Journeys application and this request will be reviewed as part of that application. Item to be removed from note tracker.	To note
d)	18-22-12 Oldfield Road, Westbury	<p>I'm contacting regarding the pavement 'crossing point' on Oldfield Road which leads over the road and onto the access across the railway.</p> <p>With the housing estate now on the opposite side of the railway this crossing point is likely being used more than it had been previously. For any families with young children heading both to and from school this is the most direct way to reach the infant/junior schools and Matravers.</p> <p>After crossing over the railway people need to then navigate the busy and fast road to reach the footpath opposite.</p> <p>This week we witnessed a dog being hit at this point by a van heading out of the Oldfield Road estate. Whilst not the driver's fault as the dog was loose it's easy to see how an accident can occur at this point.</p> <p>For safety I feel that this needs some consideration as this is becoming a regular and potentially busier crossing point used by school children living on the development.</p>	To be investigated.	KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>I feel this is about making the crossing visible to drivers. Before the crossing point coming from Oldfield Road there a 20 mile per hour zone with traffic calming but it stops short of the crossing point.</p> <p>Maybe this signage could be extended and attention to the crossing point made clear with additional signs or markings. It may also be worth considering a crossing island.</p> <p>WTC: The committee discussed the concerns and supported the request to extend the 20mph and install new signs indicating pedestrians /children crossing ahead.</p> <p>The October HP&D committee voted: 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p>		
e)	18-22-13 Gibbs Close, Westbury	<p>The new entrance to Gibbs Close is causing safety concerns for residents, after many near misses reported by the residents</p> <ol style="list-style-type: none"> 1. people parking just inside the entrance at the widest part of the road, restricting visibility. 2. people parking in Alfred Street right beside the entrance, restricting visibility in both directions and because the road is narrow, if people are parked on the other side of the road, exiting up the hill becomes a three point manoeuvre. <ol style="list-style-type: none"> 1. there should be double yellows on the upper edge of the access road to stop blocking. 2. there should be a car's length of double yellows on either side of the entrance from Alfred Street, thus ensuring space to manoeuvre and clearer visibility for drivers coming in and out. 	Plan and estimate for waiting restrictions to be prepared for further consideration	KR

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	Item	Update	Actions and recommendations	Who
		<p>WTC: At a meeting held on Monday 17th October 2022, Westbury Town Council Highways, Planning and Development Committee discussed the concerns and agreed to ask the LHFIG to recommend a suitable solution to the safety concerns that residents have.</p>		
f)	18-22-14 Bratton – various roads	<p>Bratton Parish Council would like to request the completion of implementation of the 20mph speed limit as set out in the previous assessment report. Part of the 20mph limit, to the north of the B3098, has been recently installed.</p> <p>Bratton Parish Council have agreed at our November Council meeting to make available our Parish share of the funds required to complete the works described in the paper</p>	KR to update costs due to changes of contract/inflation and report back to group.	KR
g)	18-22-15 Castle Road, Bratton	<p>Residents living on Castle Road have raised concerns about the speed of traffic coming down the hill and passing their residences. There is a significant amount of traffic due to people accessing the White Horse monument, including cyclists.</p> <p>We note that in the document 'HIGHWAYS & TRANSPORT TRAFFIC & NETWORK MANAGEMENT report 'BRATTON VILLAGE - 20mph Speed Restriction Assessment' the option to reduce the speed to 20MPH was discounted (section 5 - Analysis).</p> <p>Bratton Parish Council have discussed this issue at our November Parish Council Meeting and agreed there were options that should be feasible, such as adding speed-bumps or extending the length of the speed limit: but we lack the expertise to determine the best approach. We therefore determined that we should request Westbury-LHFIG to provide the Parish with expert advice and costs for options to ameliorate.</p>	KR to review options. Group discussed road markings such as those recently agreed for Newtown.	KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
h)	18-22-16 Holy Trinity Church, Dilton Marsh	<p>As traffic using the village has increased and people are using the area outside the church to park on a regular basis – particularly relating to the school, it has become increasingly difficult for people on church business to be able to stop outside the church to unload equipment, drop off congregation or for funeral/wedding cars to pull in.</p> <p>We would like an H-bar, with associated explanatory notice, to be marked out by the dropped kerb on the High Street outside the main entrance to the church grounds. I measured the space needed to be a little over 3 metres.</p> <p>The Parish Council has resolved to support this initiative.</p>	<p>It was agreed to fund the H bar marking at a cost of £150 subject to confirmation of contribution from Dilton Marsh PC.</p>	DMPC
i)	18-22-17 Market Place, Westbury	<p>When it rains heavily the surface run-off water overwhelms and misses the existing storm drainage system causing a large volume of water to run from the Market Place, Maristow Street and Churchyard onto our drive which cannot drain fast enough so floods our house.</p> <p>Drainage for whole Market Place to be reviewed and upgraded as necessary to cope with increasing volumes of rainwater. In particular a channel drain to resolve dropped kerb issue and channel drain to resolve Churchyard issue (water not entering existing storm gullies)</p> <p>At a meeting held on Monday 21st November 2022, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>Cllr G King updated the committee that he had visited the site and drains were blocked by the Churchyard and near the building site at what was The Lopes. Also, the water that runs down Maristow Street,</p>	<p>DN advised that cleaning of the gullies is underway, however the private culvert under the properties is blocked and requires works. The owner is aware that this is their responsibility and it is for them to deal with this. DN has had contact with the owner around this issue.</p> <p>It was also raised that gullies on Edward St, Market Place and Maristow Street are</p>	

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	Item	Update	Actions and recommendations	Who
		<p>into the Market Place does not go near the drains and instead towards the property that has been flooded.</p> <p>The committee discussed the concerns and agreed the following:</p> <ol style="list-style-type: none"> 1. that the blocked drains should be reported on the MyWilts app (the town council staff will follow this up) 2. the committee support the request for a channel drain/gulley to catch the runoff water and pass this to LHFFIG to follow up <p>The November HP&D committee voted, point 2:</p> <ol style="list-style-type: none"> 2. That the matter is of sufficient seriousness to be of immediate consideration by LHFFIG. 	<p>blocked. To be raised via MyWilts app.</p>	
j)	<p>18-22-18 Edward Street, Westbury</p>	<p>Staff at Westbury Town Council have been observing regular infringements of the one-way system where drivers are ignoring or not seeing the no entry signs on Edwards Street and entering the Highstreet or cutting through to the other side of Edward Street.</p> <p>While spending time renovating the War memorial recently, 12 vehicles were observed travelling the wrong way from both sides of the restriction in one afternoon. Many were challenged and claimed they did not see the sign's and had no idea it was one way. One person said they had always cut through and lived in Westbury for over twenty years. Westbury Town Clerk also had to intervene with one driver while attending a meeting at the Rotunda.</p> <p>This is a serious issue and due to the layout of the road and the number of vehicles involved it is only a matter of time before a head on collision takes place. (Would like)</p>	<p>KR to review signing to determine any improvements.</p>	<p>KR</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<ul style="list-style-type: none"> • Better / bigger signage clearly indicating no entry with the words NO ENTRY along with pictorial image of the no entry sign as per the highway code. • Clear no entry markings on the road surface at the point of the restriction ether side of the War memorial on Edwards Street. • Ideally one-way physical barriers such as one way flow plates which allow a vehicle to pass one way but pop up to prevent travel the opposite way. <p>WTC: The committee agreed that this should be passed to LHFIG for them to consider a solution, for example collapsible road plates / additional signage / road markings.</p> <p>The November HP&D committee voted: 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p>		
k)	18-22-19 Vivash Park, Westbury	<p>There is a lack of signage to direct the public to Vivash Park.</p> <p>The park has been owned by David Wilson Homes for over ten years with no signage in place for the public to know where it is.</p> <p>Vivash Park will be owned by Westbury Town Council and to promote this green space and the benefits to the public, Westbury Town Council would like signage in strategic places on the highway to direct the public to Vivash Park.</p>	It was agreed that preparation of a signing strategy through LHFIG resources is supported, however WTC should fund implementation in its entirety.	KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>WTC: The committee discussed and agreed that Vivash Park requires signage in and around the town to promote and direct members of the public to this green space.</p> <p>The November HP&D committee voted: 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p>		
8.	Other items			
a)				
9.	Date of Next Meeting: TBC			

Westbury LHFIG

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

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2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£2082.78**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Report To	Westbury Area Board
Date of Meeting	Thursday, 23 March 2023
Title of Report	Westbury Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Westbury Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/2023</u>	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 3,400.00	£ 11,727.55	£ -1000.00
Current Balance	£ 12,316.00	£ 1,164.45	£ 8,700.00
Balance if all grants are agreed based on recommendations	£ -1,110.00	£ -1,845.55	£ 0.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1095	Area Board Initiative	Westbury Area Board	Westbury Community Area Health and Wellbeing Day	£2700.00	£1350.00
Project Summary: Community event to showcase health and wellbeing services and activities available in the local area. Giving the opportunity for providers to engage and spread awareness of services.					
ABG1110	Area Board Initiative	Westbury Area Board	Youth Pop Up Event Westbury	£2625.00	£1312.50
Project Summary: Provision of a pop up cafe van run by Wiltshire Youth for Christ for a weeks event in Westbury during the summer holidays. The van will set up an outdoor cafe and serve refreshments. They have game consoles and for the week, will also run activities.					
ABG963	Community Area Grant	The Laverton Institute Trust	The Laverton New Audio System	£13943.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: The Sound System within The Laverton hall is outdated and in need of updating. The Abrahams Kitchen Project, run under The Laverton Institute Trust, hosts a free community meal for local residents during the school holidays. During the meal, children present are entertained by a film. The updated system will provide an improved experience for some of the most deprived residents who otherwise may not experience such entertainment. The Laverton has also provided film showings catering to other groups of residents such as the elderly. The new system will provide a facility for recording council and other meetings which are held within the building, enabling as many people as possible can attend these meetings virtually, increasing opportunities to have their say on the running of their town. The improved facilities will increase the opportunities for the space, benefitting the whole community.</p>					
ABG995	Community Area Grant	Westbury and District Cricket Club	Cricket Ground Improvements	£6852.00	£3426.00
<p>Project Summary: Westbury & District Cricket Club wish to improve the facilities at the club to provide the best possible experience for players, families and visitors. The provision of sightscreens is crucial to ensure that the cricket ball when bowled can be 'picked up' by the batsman against the backdrop of hedges, tree's and a dark back ground. There are stringent rules enforced by the league to complete the games within a certain time with fines if this is not achieved. The use of left and right arm bowlers / batsmen mean that screens need to be moved in some cases every over / ball which slows down the game considerably. The two sight screens here will avoid having to do this and improve the game for both club and supporters. A batting cage is used by all players (men, ladies and juniors) in training , placed on the cricket wicket this allows batting and bowling in a 'semi' live environment replicating playing on a weekend thus improving the effectiveness of training sessions. The current net is rotten, riddled with holes and needs replacing. In order to maximise reach of matchdays the NV Play camera's allow live streaming which will be on you tube and the clubs website. This not only allows games to be followed by supporters, improves the reach of the club but also allows new sponsors to be signed up with their logo's on the screens. Families and supporters often turn up to gains and need to bring their own chairs, the provision of 6 benches at the lower part of the ground near the sports centre will allow sun shades, drinks from the bar and social activities to be provided. With over 70 juniors on a friday attending training sessions, the parents will be able to enjoy the cricket from comfortable benches rather than stood against the wall or lying on the floor which is often the case. This will enhance the facility for families. Two new Sight Screens - £2,630 + VAT Batting Cage Net - £350 + VAT NV Play Club Elite Cabled IP Camera Hardware: Elite Kit - £1656+VAT 6 x Benches for cricket ground £1074 + VAT Total = £5710+VAT Application is for 50% = £2855 + VAT</p>					
ABG1103	Community Area Grant	Bratton Institute Management Committee	Institute Roof repair refurbishment insulation and retile	£33427.00	£5000.00
<p>Project Summary: The Institute is one of the oldest and most prominent community buildings within the village, centrally positioned with good access from all 4 directions of the village. It is fortunate to have its own garden alongside with good outdoor facilities for tentage and childrens play area. Prior to the pandemic much work had been done to refurbish the interior of the building to make it more 'carbon friendly' including double glazing the windows, updating the boiler, and modernising the heating system. In addition much voluntary work had been done to repaint and refurbish the interior. Externally however a more serious long term problem had been identified regarding the brickwork over the main entrance, and damage to the roof and tilings. In 2017 a £3k repair by ALoft was done to rectify the short term immediate danger areas. However in doing the repairs, a more serious largescale issue was identified requiring complete replacement of battens, insulation and attention to the tilings to the roof area of the main hall. The cost of the work involved as well as the challenges of the pandemic period have delayed action required which has included appropriate insulation to the roof - hence the proactive fundraising campaign of 2022 and aspiration to complete the work in 2023. The desire and inspiration to complete the work has been spurred on by the welcome return of many users of the hall. Those utilising the hall have been many of the traditional village activities such as Guides, Brownies, Mothers & Toddlers, the Bratton band, dance classes, WI, U3a, Pilates etc as well as several new organisations such as art classes, bee keeping, and a number of private parties and bookings. However there is a clear duty of care and responsibility to ensure the long term safety of the ageing roof and the associated leaking issues. Hence the hope that the Area board will support this bid for financial support towards meeting our goal.</p>					
ABG1080	Older and Vulnerable Adults Funding	Crosspoint Westbury	Counselling to improve mental health and resilience	£18000.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Crosspoint has a well-established subsidised counselling service. This is aimed at young people and adults who do not meet the criteria for statutory mental health services, but who nonetheless may be suffering depression, anxiety, domestic abuse, historical abuse, low self-esteem or difficult in dealing with Life's challenges. The majority of these clients are referred by the White Horse Health Centre, or through self-referral. Nevertheless the majority of clients are not in a position to contribute significantly towards the full cost of the service, hence the reason that grant funding is sought.</p>					
ABG1112	Older and Vulnerable Adults Funding	Westbury Marketplace Events CIC	Westbury Community Tea Dance and Celebration	£4700.00	£2350.00
<p>Project Summary: A free community event on Saturday 6 May following the coronation event being held by the Town Council. In Westbury marketplace we will be holding a tea dance. Performances from Swing and Jazz singers. The afternoon event will be aimed at older and vulnerable people. Invitations will be sent to care homes and older people's groups throughout the community area to attend the event for free. The local cadets will be invited to parade through the event, and members of the Officer Selection board in Westbury will be invited to inspect the cadets along with the mayor. Later performances by the Wiltshire Youth Orchestra will finish the afternoon event which will then run into an evening concert.</p>					
ABG900	Youth Grant	Westbury Town Council	Soapbox Derby Workshops	£2000.00	£1000.00
<p>Project Summary: The project will focus on engaging with children of 14-16 yrs old that are eligible for free school meals. These children will have the opportunity to build a soapbox cart over a number of months, assisted by trained engineers and wtc staff. The young people will then be able to compete for free in the White Horse Soapbox Derby on May 20th. The focus of the project is to inspire these young people to find an interest in STEM activities, while also opening them up to the various engineering courses and careers on offer, particularly in the surrounding area.</p>					
ABG969	Youth Grant	Westbury Parochial Church Council All Saints Church	Drop In Youth Cafe	£3276.50	£697.50
<p>Project Summary: The Drop In Youth Cafe is a Friday evening drop-in for young people in Westbury. This is a partnership project between 4Youth who will provide the staff and activities and develop awareness sessions and All Saints' Church to offer the venue, with volunteer help and funding. The sessions will provide a warm, safe space with access to hot food and drinks. The sessions are aimed at hard to reach individuals with whom 4Youth have regular contact with during their detached youth work within Westbury. This project has been developed following anti-social activity by young people in the local area and a desire by the members of All Saints to provide a safe space for young people in the local area.</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

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